

Youmanage for Housing Associations

A Youmanage Data Sheet
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Youmanage's market-leading, online HR toolkit helps Housing Associations to ensure that regulatory standards are met, that employee performance is managed effectively and that administrative costs are contained.

In today's evolving regulatory environment it is essential that Housing Associations working to achieve or maintain positive ratings have effective systems in place to ensure good management and governance.

The Youmanage toolkit provides all of the tools, processes and guidance that Housing Associations need to manage their workforces effectively, and in compliance with relevant regulations .

Youmanage includes a suite of modules that support users with all aspects of people management - from recruitment through to exit interview- in one easy-to-use solution.

Key features

- Step-by-step procedures for common management tasks, from preparing for interviews to handling a disciplinary situation.
- Powerful set of tools for managing employee performance and development
- All modules underpinned by a single employee database - any piece of information only ever needs to be captured once.
- Integrated guidance content ensures users have easy access to up-to-date information on regulations, employment legislation or organisational policies.
- Standard letters can be easily produced based on client templates and automatically stored against employee records.

- Powerful reporting tools allow HR personnel and senior managers to track key metrics or drill-down into the detailed data.
- Built-in audit trails help to ensure policies and regulations are being adhered to.
- Customisable to reflect the individual Housing Association's branding, policies and processes.
- Employee self-serve facilities ensure full engagement in HR processes
- Key tasks and milestones tracked automatically and users alerted by e-mail.
- Automated export facility enables easy integration with payroll and other systems.
- Comes with a sample set of HR policies and documentation
- Completely web-based—requires no hardware or software to be purchased, installed and maintained by the Housing Association.

"We provide housing services for vulnerable groups such as the elderly and disabled. As such, we are subject to legislation that means we must undertake specific management procedures. By implementing the Youmanage service we now have a very effective means of ensuring that we can understand, meet and exceed these requirements easily and effectively."

**Tony Hart, Head of HR,
Family Mosaic**



Benefits for Housing Associations

- Helps to ensure that performance is effectively managed and that staff are focused on vital KPIs
- Reduces HR administration and support costs
- Improves governance by giving senior managers greater visibility of key HR metrics
- Reduces the risk of falling foul of employment legislation
- Enables mandatory checks or training requirements to be tracked
- Supports the development of a more competent and motivated workforce
- No big upfront costs - pay as you go pricing
- No IT support overheads
- Accessible from anywhere - ideal for field-based managers